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RCI

Registration & Records Department

ROGER M. FRIEDMAN

OWNER/RESIDENT

(Visitor & Frequent-Regular Guest Form)

Dear Homeowner:

Please be advised that the Gatehouse, in the near future will be implementing a **NEW POLICY**, of denying entry to persons who do not appear on a **RESIDENT COMPUTERIZED GUEST LIST**. Anyone whose name does not appear on the list will be asked to pull over and make a call to the Resident being visited to obtain authorized entry. The call will be heard by the Gatehouse, and if the Resident authorizes entry, the person(s) will be permitted to enter, otherwise asked to leave. If a relative visits you on a frequent basis, (at least once per week, you may request that a Bar Code be issued to said individual (at a cost of \$7.00/bar code). The Bar code will be issued only after verification by this office with you, and provided said issuance meets the standards and requirements of this Office. Issuance of the BarCode is in the sole discretion of this office.

PLEASE LIST BELOW YOUR GUESTS

(Those who may enter at any time because they appear on this list)

Please Print Names

PLEASE LIST BELOW THE NAMES OF THOSE TO WHOM YOU REQUEST A BAR CODE TO BE ISSUED (\$7.00/Code)

Your Name _____ Bldg. _____ Unit _____ Dated ____ / ____ / ____

Owner ___ Tenant ___ (Check One) Phone # _____

Signature _____